

Monthly allocation of Syllabus

Skill Subject: Banking & Insurance services

Level: 1

Duration:

Class: 9th

| Month | No. of Working days | Title | No. of Teaching Periods | No. of Revision Periods |
|----------------|---------------------|--|-------------------------|-------------------------|
| July | 23 | Meaning of Life Insurance, Advantages, History, Products of Life Insurance - Term, whole Life, Endowment | 46 | 08 |
| Aug. | 25 | General Insurance, Need, History, Products of General Ins. - Personal, commercial, Industrial, Liability and Social. | 50 | 10 |
| Sep. | 21 | Meaning of communication, Process, Types and Barriers | 42 | 6 |
| Oct. | 22 | Buss. correspondence, Advantages, Structure, Qualities, Formal & Informal communication, Need, Letter to Insurance company for Issuing Policy. | 44 | 12 |
| Nov. - Dec. | 22 20 | How Life Insurance Sector works - Private & Companies, Hierarchy of offices in Life Insurance and General Insurance including various dept. | 44 40 | 10 6 |
| Jan - Feb | 14 23 | Distribution channels of Life & General Insurance, ^{unit 6} IT and Insurance sectors | 28 46 | 4 10 |
| | | <u>and Revision</u> | | |

It is certified that this "monthly allocation syllabus" covers the whole syllabus

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Monthly allocation of Syllabus

Skill Subject: Banking & Insurance Services

Level: 2

Duration :

Class: 10th

| Month | No. of Working days | Title | No. of Teaching Periods | No. of Revision Periods |
|-------|---------------------|---|-------------------------|-------------------------|
| July | 23 | Agreement, contract, Types of contract, Essentials of a valid contract, valid, void, voidable contract | 46 | 10 |
| Aug. | 25 | utmost good faith in Life Ins. its significance, material facts, insurable interest, diff. b/w Ins. contract and wagering contract, General Ins. - <u>Unit-3</u> - Indemnity, insurable interest, <u>Unit-3</u> - Proximate cause, Subrogation, Contribution | 50 | 12 |
| Sep. | 21 | Product of Life Ins. - Term Plan, whole Life, Pure Endowment, Joint Life, child Ins., Marriage Endowment Riders - Term Rider, critical Rider, AOB, WOP | 42 | 08 |
| Oct. | 22 | <u>Unit-5</u> - Life Ins. Underwritings, Factors affecting the life risk, Physical Hazard, occupational Hazard, Moral Hazard, Underwriting Process, method of Underwriting | 44 | 08 |
| Nov. | 22 | <u>Unit-6</u> - Product in General Ins. Fire Policy, Burglary Policy, Personal Accident Insurance & its Types, Health Insurance, Motor Insurance, Double Insurance | 44 | 10 |
| Dec - | 20 | <u>Unit-7</u> - Underwriting of General Ins. Risk & Risk factor, Physical & Moral Hazard | 40 | 12 |
| Jan. | 14 | <u>Unit-8</u> - Prospectus, Proposal form, Policy document in General Insurance, Cover Note | 28 | 6 |
| Feb - | 23 | Revision | | |

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